



FUND FOR BILATERAL RELATIONS  
**Call for proposals**

**NGO Programme in Slovenia**

The overall objective of the NGO Programme in Slovenia is to strengthen civil society development and enhance contribution to social justice, democracy and sustainable development. The Programme aims at:

- Supporting deficit areas (areas and activities that are underfunded in comparison to other fields of activity);
- Supporting organizational development of NGOs and ideas with the long-term perspective;
- Addressing current concrete problems in the society (e.g. youth unemployment, decrease in participatory democracy, migrant workers, increasing poverty, etc.)

**Aim of the Bilateral Fund**

Within NGO Programme in Slovenia the Fund for Bilateral Cooperation is established, which provides additional funding for networking, sharing experiences and knowledge transfer between Slovenian NGOs and organizations from the donor states (Norway, Iceland and Liechtenstein).

The Bilateral Fund is one of the tools put in place to achieve the objective of strengthened bilateral relations between the donor and beneficiary countries and will contribute to strengthen the cooperation between the donor and the beneficiary states in the areas of mutual interest.

**Who can apply**

Organizations eligible for funding within the Bilateral Fund are project promoters from Slovenia, who are implementing projects under the NGO Programme in partnership with organizations from the donor countries at the moment of filling of the application for funding. Also organizations from the donor states who are acting as partners in supported projects under the NGO Programme are eligible for application. The funding is aimed at financing the activities which were not included in the basic financial plan and which are aimed for participation in seminars, study visits and conferences etc. in Slovenia, Norway, Iceland or Liechtenstein.

**Eligible activities**

Eligible activities under the Fund for bilateral relations are those, which facilitate networking, exchange, sharing and transfer of knowledge, technology, experience and best practice between project promoters and entities in the Donor States

**Eligible expenditures**

- Fees and costs for participation in conferences, seminars, courses, meetings and workshops,
- Travel costs for study trips, travel and external experts,
- Costs of conferences, seminars, courses, meetings and workshops,
- Costs for promotion and information activities,
- External consultancy fees.

**The amount of funds and duration of the call**

Within the Bilateral Fund in Slovenia, there are 16.235 € available, which will be granted to the

interested project promoters under the simplified selection process. The funds will be available throughout the implementation period until the consumption. Co-financing rate is up to 80% of eligible costs, and the maximum grant amount per project is 2.000 €. 50 % of the co-financing can be done through the volunteer work.

#### **Availability of funds**

The call for proposal is a »rolling call« which means that applications shall be submitted any time during the implementation period, but not later than March 31, 2016. Applications will be revised and assessed simultaneously. It will take tentatively 15 days that the applications will be/ not be approved.

#### **How to apply**

Beneficiaries shall apply for additional funding by filling in the application form attached to this call, where they explain the need for additional funding, describe purpose of the funding and its contribution to the project objectives, duration of the activities and anticipated costs. Applications shall be sent to the NGO Programme e-mail address: [norveski@nvosklad.si](mailto:norveski@nvosklad.si).

#### **Criteria for receiving additional funding**

Fund Operator will review the applications and allocate additional funds for bilateral cooperation in accordance with the following criteria:

- Requested funds were not included into the basic financial plan for the project,
- The proposed activities are appropriate and relevant for the project,
- The expected outputs and results of the proposed activities constitute a quality upgrade project,
- Application demonstrates value for money.

Fund Operator reserves the right to require appropriate corrections from the applicant in case that the application doesn't meet the above criteria.

#### **Reporting on the use of funds for bilateral cooperation**

Project promoters or their partners from the donor states who will receive additional funding for bilateral cooperation will have to take into account the reporting requirements and submit a report on the activities and results. They will have to prove expenditure and attach relevant documents, in accordance with the reporting requirements valid for other project costs. In the case of inaccuracies or poor grounds regarding the expenses, the FO has the right to demand explanation and reimbursement of funds.